

My Work Ready Beta

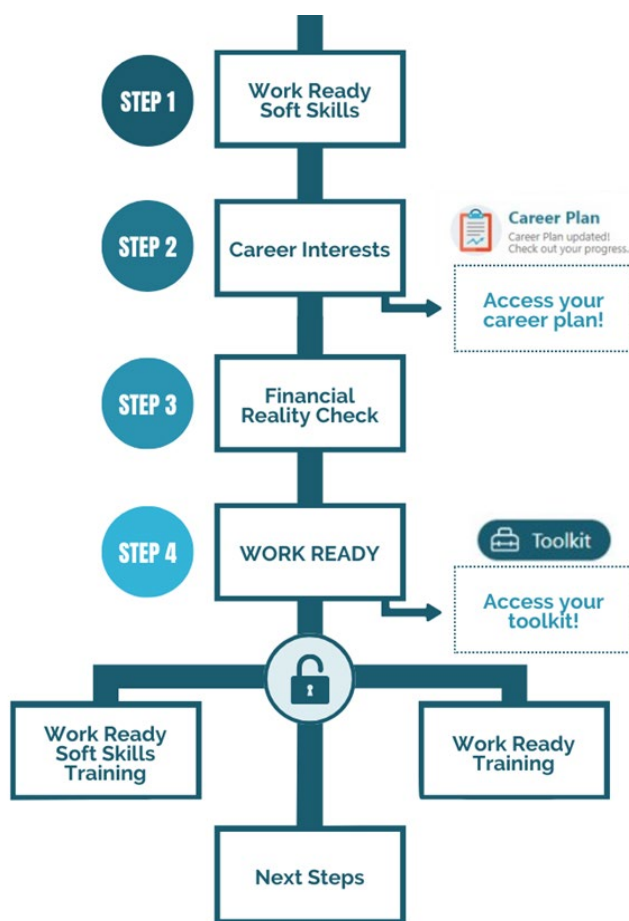
Released 7/13/2022

My Work Ready (MWR) is a virtual career guidance application that helps job seekers assess, train, explore, reflect, and prepare for their future. MWR allows job seekers to quickly identify strengths and areas of need related to professional and foundational workplace skills.

Job seekers also complete reflective activities that help them identify their interests, values, and financial literacy and can see how these relate to potential occupations.

The result is a detailed, personalized Career Plan with curated recommended occupations and suggested next steps to help the job seeker land their next job.

MWR guides the job seeker through a series of steps on a clear and deliberate path to their next job.



THE SURVEY

My Work Ready begins with a quick, one-time five question survey. Survey answers are incorporated into the occupation recommendation algorithm. Job seekers can edit their answers at any time by going to their Profile.

Question 1: What is your zip code?

Question 2: What is your highest level of education?

Question 3: What were your last three jobs?

Question 4: What jobs interest you the most?

Question 5: What are your goals for using this application?



STEP 1 Work Ready Soft Skills - How are your communication, professional, problem-solving, and collaboration skills? Complete four quick diagnostics and receive a score on 20 individual essential soft skills objectives to help you gauge where you're a soft skills expert and where you may need to improve.

STEP 2 Career Interests - What are your interests and work values? Complete three brief surveys to identify your areas of interest, values and other factors that are most important to you in the workplace. Once this step is complete, view your Career matches and Career Plan to see your curated occupation recommendations.

STEP 3 Financial Reality Check - How well do you manage your budget to live within your means? What careers match your financial needs? Play with the interactive Financial Reality Check to find out and adjust your outcomes as needed.

STEP 4 Work Ready - Do you have strong foundational math, reading, and data interpretation skills? Complete three quizzes to determine your achievement level in each area. Achievement levels go from 1-5 and help determine your readiness to pursue certain careers. Check out your Career matches and Career Plan again to see how your recommendations have changed based on these results. You'll have an opportunity to improve your foundational skills with training next.

Completing steps 1-4 gives you a great picture of where you are today and what occupations may be good matches based on your skills and interests. The next set of components are designed to help you improve your skills, deepen your understanding of possible careers, and prepare you to apply for your next job.

Work Ready Soft Skills Training - Work through the targeted instruction to improve your communication, professional, problem-solving, and collaboration skills, as indicated by the diagnostics in Step 1. Passing the post tests after each module indicates mastery of the learning objectives which could result in an updated list of recommended careers.

Work Ready Training - The Work Ready quizzes in Step 4 automatically unlock lessons at the appropriate Ready Level for you in order to improve your foundational math, reading and data skills. Achieve higher levels by passing the post test at the end of each set of lessons. Higher achievement levels may result in an updated list of recommended careers.

Next Steps - Freely explore occupations using the occupation search and filter features. Learn about occupation wages, opportunities, required education level, skills and more. Favorite occupations that interest you. Favorited occupations rate higher on your Careers list. Build your resumé and write some targeted cover letters. And if being an entrepreneur peaks your interest, see if you have what it takes by taking the Am I an Entrepreneur quiz!

 Careers

Careers represent the top recommended careers based on information provided in the initial survey, and the results of all the assessments, training, and exploration completed.


The recommendations are determined by a custom and proprietary algorithm that maps occupations to activity results and filters and weighs the results to identify personalized best match occupations for each participant.

Recommended occupations are presented in order of highest match strength. You can see each occupation's Annual Openings, Projected Growth, Median Wages, and Job Zone level. You can sort, filter, and search the list according to your preferences.

 Toolkit

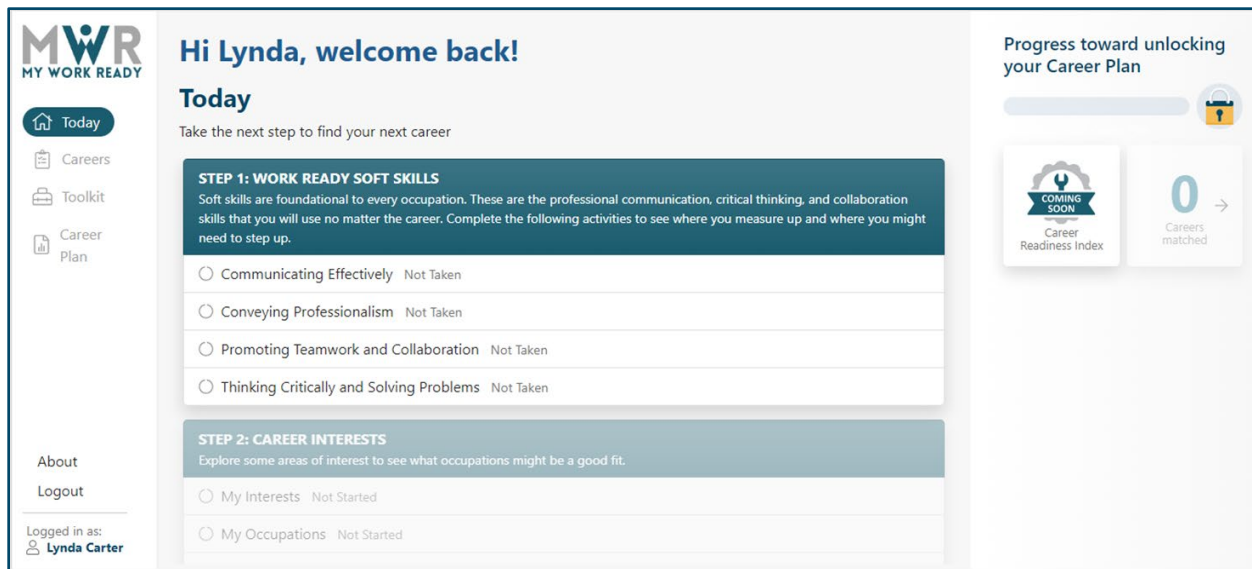
The Toolkit is a collection of resources and activities that participants can access after completing the initial steps.

Here, participants can go in any order, revisit assessments or training, complete multiple resúmes and cover letters, and explore occupations freely.

 Career Plan

The Career Plan is the culminating report that summarizes the job seeker’s activity results, presents recommended occupations based on those results, and offers suggestions for next steps in the participant’s journey to their next job. The Career Plan is unlocked after Step 2 and once unlocked continues to update with each new completed activity.

SCREENSHOTS FROM THE MY WORK READY APPLICATION



Careers

Below is a personalized list of recommended occupations. This list is based on your activity results. The list will update as you complete or revisit activities. Use the column selector to see the occupation data that is most important to you.

Occupation	↓1 Match Streng...	Annual Openings	Projected Growth	Median Wages	Job Zone Level
Word Processors and Typists	5.4696	2,600	-36.00%	\$44,030	2
Order Clerks	5.4473	10,400	-18.20%	\$37,920	2
Insurance Claims and Policy Processing Clerks	5.4287	26,700	1.40%	\$45,520	2
Floral Designers	5.4161	2,600	-20.10%	\$29,880	2
Telephone Operators	5.19	400	-25.40%	\$37,630	2
Sales Representatives, Wholesale and Manufacturing, Exce...	5.1765	137,800	4.50%	\$61,600	4
Sales Representatives, Wholesale and Manufacturing, Tech...	5.0408	31,700	6.10%	\$94,840	4
Subway and Streetcar Operators	4.7234	1,100	10.20%	\$81,180	2
Meter Readers, Utilities	4.7186	1,700	-8.60%	\$45,720	2
Helpers--Painters, Paperhangers, Plasterers, and Stucco M...	4.6371	1,200	6.80%	\$33,370	1
Exercise Physiologists	4.52	1,500	13.10%	\$47,940	4
Helpers--Brickmasons, Blockmasons, Stonemasons, and Til...	4.462	2,300	-3.90%	\$37,870	2
Helpers--Electricians	4.4149	8,900	0.90%	\$36,360	2
Floor Sanders and Finishers	4.3918	700	4.50%	\$39,140	1
Furniture Finishers	4.3529	2,600	5.80%	\$36,580	2
Construction Laborers	4.3296	140,100	8.00%	\$37,770	2

Toolkit

Work through your toolkit to train and find your next career

TOOLS

- Financial Reality Check Annual Salary Required: \$75,350
- Resume Not Started
- Cover Letter Not Started
- Explore Occupations 6 Favorited

WORK READY SOFT SKILLS TRAINING

- Communicating Effectively 7 of 7 Tasks Completed →
- Conveying Professionalism 1 of 9 Tasks Completed →
- Promoting Teamwork and Collaboration 5 of 5 Tasks Completed →
- Thinking Critically and Solving Problems 1 of 7 Tasks Completed →

WORK READY TRAINING

- Work Ready Math Level 2 of 5 →
- Work Ready Reading Level 1 of 5 →
- Work Ready Data Level 1 of 5 →

CAREER INTERESTS

- Career Interests

My Work Ready Career Plan

Prepared for: Din Djarin
Date Generated: 7/11/2022

Introduction

Welcome, and thank you for exploring your career skills, interests, and opportunities with My Work Ready (MWR). Our mission is to help you discover a career path that is a great fit for you! There are many career options available, and this Career Plan identifies the options that best match your skills, interests, and experience, are within your desired pay range, and that are likely to have openings now and grow over time.

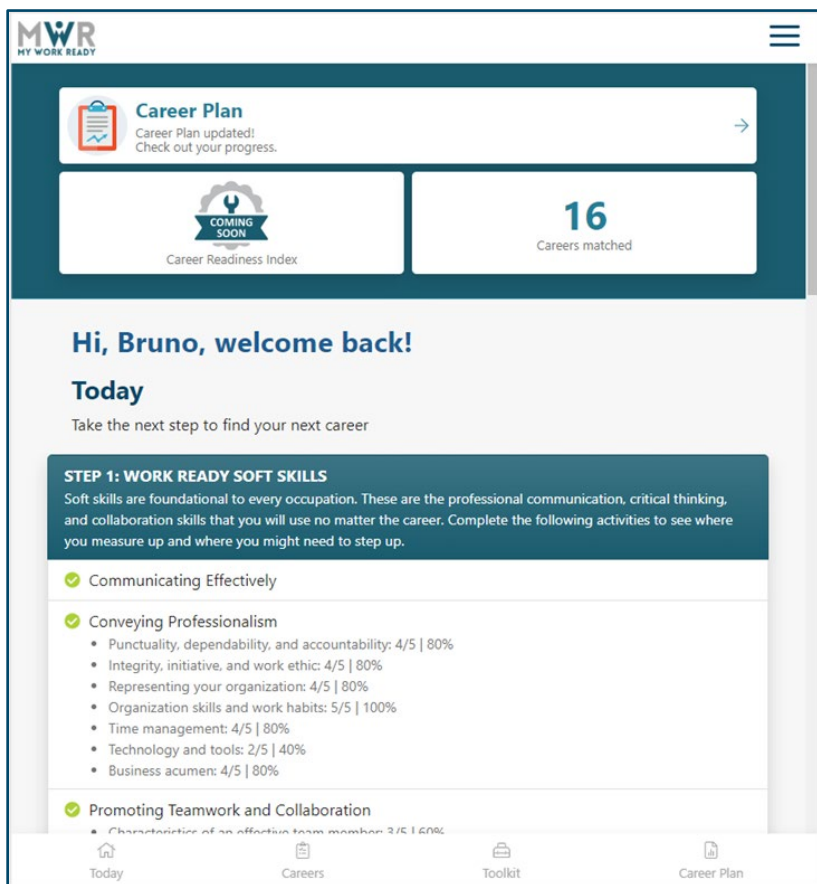
Your Career Plan provides the results of all of your MWR activities, as well as explanations and recommendations for next steps. You will find a curated list of occupations recommended just for you based on your interests, skills, level of education, and experience. Explore this report to help identify employment options with quality opportunities and earnings potential.

The more we know about your skills and interests, the better our recommendations will be, so please complete as many steps as you can to help us personalize your plan. It's very likely that your interests and skills will change over time, so come back as often as you like to redo activities and update your Career Plan!

We understand that transitions can be scary. We hope that this plan will give you the information you need to take the next steps in choosing a career that is just right for you.

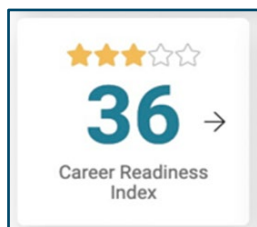
- Summary of Results
- Explanation of Results
- Recommendations
- Next Steps

MOBILE VIEW



COMING SOON

While the My Work Ready Beta application offers a complete experience that allows the participant to unlock their Career Plan and recommended occupations, there are some valuable features that are still in development.

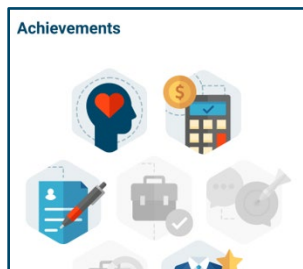


Career Readiness Index

The Career Readiness Index is an indicator of a participant's readiness to pursue recommended careers based on the results of their My Work Ready activities.

For each element/component completed, the CRI score (0-100) increases. Some components are weighted more than others and achieving higher activity scores results in a higher CRI.

If a participant completes more activities than are required, they earn Bonus Stars. This is a great indicator of initiative, and dedication to self-improvement!



Achievements

Participants will earn achievements for each component completed/passed. Achievements are digital badges that demonstrate progress and provide the job seeker with visual rewards for their accomplishments. All possible achievements will appear in the right panel as gray. Achievements will turn color when earned.

Administrator Dashboard

The Administrator Dashboard will display aggregate summary data about job seekers' progress through the My Work Ready application and their results. Data can be used to inform support strategies and initiatives for job seekers in the administrator's purview.

Administrators will also be able to view detailed reports, and manage users and organizations from their dashboard.

Reports

My Work Ready reports are under development to provide administrators with detailed actionable data at the individual job seeker and summary levels in order to inform support strategies and initiatives for job seekers in the administrator's purview.