



# ACADEMIC SKILLS COURSEWARE

Career-focused knowledge and skills to help learners succeed in life.

**WIN provides the foundational workplace and academic skills for any career path**

Academic Skills Courseware is ideal for measuring competency in foundational skills that focus on the core communication, reasoning, and problem-solving skills required for 21st century opportunities, from entry-level to professional.

The program starts with an initial placement test to identify a learner's training and education needs. Performance on the placement test determines the appropriate starting level in each module. Learners enter the courseware at the appropriate level for their ability and then progress at their own pace through the course. Instructional content is presented along with exercises and checkpoints to measure and demonstrate learning gains, all within a career context. Learners always have the option to review previous levels and rework exercises for additional practice.

At the end of the posttests, the learner can see which questions were answered incorrectly, helping the learner to understand what sections they need to review before retaking the posttest. This allows learners to practice and engage in work they have not yet mastered.

Academic Skills Courseware

Career-focused knowledge and skills to help you succeed in the workplace

WORK READY MATH WORK READY READING WORK READY DATA

**About this Course**

**OVERVIEW**

**OUTLINE**

**Level 1**

- 1 Developing an Appreciation for Graphics
- 2 What are Graphics and What Can They Do?
- 3 Basic Strategies for Reading Graphics
- 4 Identifying Basic Formats (or Types) and Reading Graphics
- 5 Extracting Data and Explaining the Significance
- 6 Inserting Pieces of Information into a Graph

**Level 2**

**Level 3**

**Level 4**

**Level 5**

**Courseware Progress**

Module	Progress	EBadge	Latest Score
Placement Test	<b>Start Here</b>		
Level 1	1 2 3 4 5 6 <b>Posttest</b>		
Level 2	1 2 3 4 5 6 <b>Posttest</b>		
Level 3	1 2 3 4 5 6 <b>Posttest</b>		
Level 4	1 2 3 4 5 6 <b>Posttest</b>		
Level 5	1 2 3 4 5 6 <b>Posttest</b>		

**Goals**

- Earn eBadges**  
Score at least 80 percent on the posttest to earn an eBadge and unlock the next level of training.
- Earn a Certificate of Completion**  
Pass the level posttests in all three modules to earn the Certificate of Completion for that Achievement Level.

Each achievement level demonstrates foundational skills to pursue career pathways for corresponding ONET Job Zones.

- Achievement Level 5:** ONET Job Zones 1-5 occupations, which make up 100% of jobs
- Achievement Level 4:** ONET Job Zones 1-4 occupations, which make up 83% of jobs.
- Achievement Level 3:** ONET Job Zones 1-3 occupations, which make up 66% of jobs.
- Achievement Level 2:** ONET Job Zones 1-2 occupations, which make up 35% of jobs.
- Achievement Level 1:** ONET Job Zone 1 occupations, which make up 4% of jobs



## Academic Skills Courseware

Academic Skills Courseware is aligned to skill levels based on the realities of the current job market and can be accessed at up to four different skill levels. The courseware can be self-paced or delivered by an instructor, and all content addresses core skills required for entry into all 16 national career clusters.

By focusing on building the foundational skills needed to be successful with an emphasis on workplace-based scenarios, Academic Skills Courseware helps learners understand the value and relevance of these important skills.

**work ready math**  
**work ready reading**  
**work ready data**



### Award-winning learning solution

Academic Skills Courseware was recognized as a winner in the Tech & Learning Awards of Excellence: Best of 2024 in the Higher Education category.



## PERSONALIZED, CAREER-FOCUSED MODULES ENSURE ALL LEARNERS ARE READY FOR THE WORKPLACE.

### The courseware consists of three modules:

**Work Ready Math** builds mathematical reasoning and problem-solving skills to prepare learners to solve real-life workplace problems, such as calculating dimensions, costs, and percentages; reviewing transactions to ensure accuracy; and comparing rates.

**Work Ready Reading** builds reading comprehension and reasoning skills to prepare learners to utilize documents in the workplace, such as memos, letters, directions, signs, notices, policies, and regulations. Skills include obtaining and applying new vocabulary; following complex instructions; and understanding policies and procedures.

**Work Ready Data** builds analytical skills to prepare learners to interpret sources of data in the workplace, such as charts, graphs, tables, flowcharts, diagrams, and maps. Skills include identifying trends among variables, recognizing significant and extraneous data points, and drawing conclusions from one or more sources of data.

### About WIN Learning

Since 1996, WIN's integrated approach to career readiness has given more than 10 million learners worldwide the tools, confidence, and skills necessary to excel. Our e-learning solutions include academic and employability skills courseware, assessments, and credentials as an important foundation for creating a more effective and efficient system to prepare learners and job seekers for career and life success.

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Certificates of Completion are awarded to the learner after successfully passing the posttest in all three core modules, indicating that the learner is proficient in the skills.



### Did you know...

Learners who successfully complete Academic Skills Courseware can access digital versions of their eBadges and Certificate of Completion. These digital badges can be shared on social media, added to an email signature, included in an online portfolio or resume, and more.



Scan to learn more:

